



कार्यालय प्राचार्य, शासकीय महाविद्यालय गुरुर

(पूर्व नाम – शासकीय नवीन महाविद्यालय गुरुर)

जिला – बालोद, छ.ग, भारत

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6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response – The Institution has developed an organizational structure that attains Governance, transparency, excellence, and success in all functions of governance undertaken at their defined levels.

Institutional structure:- The institution funded by the Government has hierarchical it follows a hierarchical organizational structure where the principal heads the administrative unit. To decentralize the management policy, various committees and departments have been established. The teaching and non-teaching staff also follow a hierarchical system.

Principal:- – Being a Government college, all policy decisions are taken by the Department of Higher Education, Chhattisgarh State Government. The principal works as the head of the institution and is responsible for the proper implementation of Government Policies, Admission, formation of student unions, implementation of welfare schemes for students and staff members, proper conduct of Examinations, and other routine works of the institution. The Principal plays a dynamic role in monitoring the smooth functioning of all cells and committees for interaction with various stakeholders of the college. The Principal takes the faculty members into confidence in vital matters of administration and governance through their representation in various statutory and non-statutory committees.

Janbhagidari Samiti (JBS) – The main objective of the Janbhagidari samiti is to generate or arrange funds to create a good academic environment in the institution, the introduction of new Programmes or Courses, infrastructure development, augmentation of library and laboratories and arrangement of teaching and non-teaching staffs against the vacant posts.

The Governing Body:- It monitors the policies, decisions, and recommendations made by the Principal, the Academic Council, the Finance Committee, HODs, and the faculty for the functioning of all plans and policies.

Staff Council:- The council takes appropriate measures for the implementation of the strategic plan.

IQAC:- The IQAC composition is formed as per the revised NAAC guidelines and coordinates all activities of the college.

Examination Cell:- The Examination cell Conducts Regular internal exams for assessment and reviews of results for the Preparation of the Annual examination.

Mechanism of Grievance Redressal Cell – The institution provides facilities for receiving any grievances from its stakeholders on the academic as well as functioning matters of the institution. The Grievance Redressal mechanism is effective through the Grievance Redressal Cell which monitors every complaint received from its stakeholders through complaint boxes, online grievance platform of UGC, and other modes and addresses them well in time. The members of the Cell meet as and when the need arises. It ensures of sensitivity and confidentiality of the complaints. Grievances are

also received by other Cells like Anti-ragging, Women Grievance Cell, and Discipline Committee and addressed it in a proper and timely manner.

Rules and regulations:- In the institution, along with the rules and regulations of the Chhattisgarh Government Higher Education Department and Hemchand Yadav University, a code of conduct has been made for the officers, employees, and students of the college. Stakeholders of the organization this code of conduct is followed. This Code of Conduct has been uploaded on the website of the organization

Appointment, promotion, and Service Rules: There are two types of appointments in the institute. First is the government recruitment and the other is by the Local Management Committee (Janbhagidari Samiti [JBS]). Appointment and promotion by the government follow the rules and regulations of UGC and the Department of Higher Education Chhattisgarh Government.

Link: <http://highereducation.cg.gov.in/hi/acts-and-rules>

Our college code of conduct link:

<https://gcgurur.org.in/College.aspx?PageName=Code%20of%20Conduct>

Institutional Organization Structure – Late. Daran Bai Taram Government College Gurur



